



Planned Task ID:

Priority:

Asset Comments:

Asset:

Permit:

Asset Description:

H&S Tasks:

Serial No.:

Building Site: Greenfields Centre

Site Address:

Location:

La Grande Route de St Martin

Room No.:

Five Oaks

JE2 7BS

Service Due: August 2017

Discipline:

Description: EMERGENCY LIGHTING TEST

Week:

Shift:

Instruction Set: Carry out planned activity in accordance with contractual agreement

Duration: Flick

PLEASE ENSURE THAT ALL EMERGENCY LIGHTS HAVE BEEN RETURNED TO NORMAL SETTING AND THAT ALL ELECTRICAL CUPBOARDS ARE SECURE BEFORE LEAVING SITE

Comments:

Checked out lights 7 finished test all others passed

Works No: _____ Worked on by: _____

Signed off by: _____ Date: 23/8/17

Site Notes:

Site:- <u>Greenfields Centre</u>		Emergency Lighting	Duration:- <u>1hr</u>	Engineer:	
			Test Date:-	<u>23/8/17</u>	
Light Ref	Location - Floor, area, position etc.	Any relevant information Type of light etc.	Working Prior to test	Pass/fail During Duration	Comments
1	Toilet R5 Lobby 44	Round			
2	toilet FD305 Toilet r91 EM43				
3	Toilet R92 EM42				
4	Toilets R93 EM41				
5	Toilet EM40				
6	Reception Lobby EM48				
7	Reception Lobby EM46				
8	Reception Lobby EM47				
9	Reception Lobby EM49				
10	Reception Lobby EM50				
11	Reception Office Corridor EM51	4FT			
12	Office R87 EM52				
13	Corridor EM54	4Pin			
14	Outside EM14				
15	First Aid R858				
16	First aid R1284				
17	First aid EM57				
18	R89 EM53	4Pin			
19	First aid EM58	4Pin			
20	Corridor EM59	4FT			
21	Corridor EM61				
22	Corridor EM65				
23	Corridor EM67				
24	Corridor EM71				
25	First aid R86 EM60				
26	1280 EM101				
27	1274 EM63	4FT			
28	1277 EM64				
29	1267 EM69				
30	1270 EM70	4Pin			
31	Toilet R56 EM76	2D			
32	Lounge area EM73	4Pin			
33	Lounge area EM74	4Pin			
34	Lounge area EM78	4Pin			
35	Lounge area EM75	4Pin	X	X	No Btb
36	Dinning room R59 EM77	4Pin			
37	Kitchen R58 EM79	4FT			
38	Staff Office R61 Em80	600x600			
39	Staff Office R63 Em81				
40	Corridor Bedroom Em 82				
41	Corridor Bedroom Em 86				
42	Corridor Bedroom Em 88				
43	Corridor Bedroom Em 92				
44	Door 1237 EM84	4FT			
45	Door 1252 EM85	4Pin			
46	Door r46 sever room EM91				
47	Door R47 EM89	4Pin			
48	Bedroom Purple EM83	5FT			
49	Bedroom Blue EM87	5FT			
50	Corridor EM94				
51	Corridor EM96	5 ft			
52	Corridor EM99	6 ft			
53	Toilet R43 EM93	2D			
54	Bedroom Green EM95	5FT			

55	Door R37 EM97	4FT			
56	Door r38 EM103	2D			
57	Bedroom Grey EM98	4FT			
58	Bedroom Yellow EM72				
59	Bedroom Lightblue EM68				
60	Bedroom Purple EM66				
61	Bedroom Green EM62				
62	Sports Area Lobby EM15	4Pin			
63	Sports Area Lobby EM16	4Pin			
64	Sports area corridor EM13	4Pin			
65	Sports area corridor EM12				
66	Sports area corridor EM14				
67	Door 1228 EM9	2D Round			
68	Door 1228A EM8				
69	Door 1230 EM7				
70	Toilet 1227 EM10	2D Round			
71	Sports Hall x6	600x600			
72	Sports Hall EM1	Running Man			
73	Sports Hall EM2	Running Man			
74	r34 EM90 Cleaners	5FT			
75	r25 EM20	5FT			
76	Toilet R23 EM22	2D			
77	R20 EM18	4ft Strip Light	✓	X	Very Dim
78	R19 EM17				
79	R13 EM28	5FT			
80	Toilet r16 EM29	2D			
81	EM31	4Pin			
82	128 EM24	5FT			
83	r12 EM26	4FT			
84	R11 EM25				
85	Corridor EM30 Visitor Wing	4Pin			
86	Corridor EM32 Visitor Wing	4Pin			
87	Corridor EM34 Visitor Wing	4Pin			
88	R75 EM35	2D			
89	R745 EM36	2D			
90	r68 EM37	2D			
91	R68 EM38	2D			
92	Plant 1 Above Lobby/ Reception EM6	4FT			
93	EM7	4FT			
94	R52 EM100	2D			
95	11 EM102	2d			
96	R38 EM194	2D			
97	R38 EM105	2D			
98	Plant room above Kitchen EM71	4FT			
99	Plant room above Kitchen EM70	4FT			
100	Plantroom Hall EM4	4FT			
	EM5				
	Plantroom Hall 2 Em61				
	EM 2				
	EM 3				
	Boiler room	4FT			
16	Outside Centre Courtyard			X	FAIL
11	Outside Centre Courtyard			X	FAIL

10 Outside Centre Court Yard

9 " " " X FAIL
8 " " " X X FAIL
2 " " " X FAIL



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Certificate of Conformity

Task ID/PPM: Z01PJ

Site Name & Address:

Greenfields Centre

System Test:

EML:
FIRE ALARM TEST:
POTABLE WATER SERVICES

Emergency Lights

Type of Service

Monthly 3 Monthly 6 Monthly Annual 3 Yearly

Duration of Test

Flick Test 15 Minutes 30 Minutes 1 Hour 3 Hour

Quantity of Lights tested _____ Quantity of Lights failed 7

Has information been documented on site specific EML Data Sheet Yes No

Fire Alarm

Type of Service

Weekly Test 3 Monthly Annual Other _____

AFM Fire Alarm Maintenance Sheet Completed Yes No

Have any faults or defects been recorded Yes No

Potable Water Services

Risk Assessment Review Calorifier Inspection Quality Audit Descal

Temperature Checks Tank Inspection TVC Sample

Legionella Sample Water Treatment Visit

Weekly Monthly Quarterly 6 Monthly

Annual

Defects Found Yes No

Remedial Action Required Yes No

Has information been recorded on site specific data sheet Yes No

Engineers comments / Points for next visit / Also note any areas where access was not possible

7 lights failed

All works have been carried out in accordance with Contract Service Level Agreement

Customer Signature _____

Engineer Signature _____

Date _____

Date 23/08/17